

# How to setup email on Windows Phone

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## Setting Up Windows Live On Windows Phone:

1. Go to Settings
2. Select: email & accounts
3. Click on: add an account
4. Click on Outlook
5. Type in your [live@edu](#) email address: Example â€“ [lastname.firstname@students.tbc.edu](#)
6. Type in your password
7. The setup might fail, and it will have you enter additional information manually:
  - a. Verify your email address: [lastname.firstname@students.tbc.edu](#)
  - b. Verify your Password
  - c. User Name: [lastname.firstname@students.tbc.edu](#)
  - d. Domain: Leave blank
8. Sign in
9. If it fails, click on Advanced on the windows that comes ups
  - a. On server type: outlook.com
  - b. Require SSL connection
10. Once it is successfully setup, it will start syncing your email, contacts and calendars.
  - a. You can change whether you want your contacts and calendars synced.